

**OFFICE OF THE UNIVERSITY ENGINEER
PATNA UNIVERSITY, PATNA -800 005**

NOTICE INVITING QUOTATION

Quotation No.: 25/2018-19

Date: 22/12/2018

Designation of officer inviting quotation		University Engineer, Patna University, Patna		
Place, Time & Date of receiving of Quotation		Office of the University Engineer, Patna University, Patna up to 1:00 pm on 10/01/2019		
Place, Time & Date of opening Tender		Patna University, Patna at 1:30 pm on 10/01/2019		
Sr. No.	Particular	Area (Approx in Acres)	EMD	Time of Completion
1	Preparation of master Plan of Patna University Campus, Patna College, Darbhanga House, Central Library, Krishna Ghat Golakpur, Ranighat, Patna Science College, Patna Law College and Saidpur Campus of Patna University, Patna	118 Acres	2% of quoted rate	15 Days

TERMS & CONDITIONS:

- Paper submitted with quotation:
 - Certificate of Registration with council of Architecture
 - Details of Licensed Software
 - Experience Certificate
 - TIN/VAT/ PAN/GST
- The Bidder should inspect the site before filling in and submitting the quotation to get fully acquainted with the scope of work as no claim what so ever will be entertained for any alleged ignorance thereof. Quotations must be submitted in original and without making any additions, alternations, and as per details given in other clauses given hereunder. The requisite details shall be filled in by the Bidder in the quotation Document wherever required.
- The agency should have experience of similar type of work at any Govt. Departments/ organization / Universities.
- The sealed quotation should also be sent through courier/Registered/Speed Post. Conditional quotation or quotations received after the due time and date shall not be entertained in any circumstances. University authority would not be responsible for any delay or loss of the quotation document, The quotations will be opened in the office of the undersigned in presence of any intending supplier or his/her authorized representative who may wish to be present at the designated time and place. If the fixed date turns out to be the holiday, the date of opening will be the next day. The cover containing the quotation should be super scribed as **Preparation of master Plan of Patna University, Patna.**
- Earnest money is to be deposited in the shape of D.D./ Banker's cheque in favor of The University Engineer Patna University, Patna @ 2% of quoted amount.
- At the time of opening of quotation only participant quotationer or his single authorized representative with authority letter will be allowed to present.
- The EMD shall be forfeited If the bidder withdraws his bid during the period of bid validity.
- All disputes, what so ever shall be referred to the sole arbitration of The University Engineer Patna University, Patna and his decision shall be final and binding on the agency.

10. All the matters subject to the jurisdiction of Patna High Court.
11. Bidders should submit details in the format given at Annexure-1 and should quote the rates in the format given at Annexure-2 and Annexure -3. Incomplete bids will summarily be rejected. All corrections and alterations in the entries of quotation document will be signed in full by the Bidder with date. No erasing or over-writings are permissible. Submission of Quotation will signify the acceptance of all terms and condition of contract as above. It will not be obligatory for this office to accept the lowest quotation and no explanation shall be given for the cause of rejection of quotation to any quotation. No query after submission of the quotation shall be entered. In case of withdrawal of bid, the EMD will stand forfeited.
12. The price quoted by the firm participating in the quotation process should be valid for contract period.
13. Scope of work: (i) topography survey of land with total station surveying, (ii) Complete and accurate site boundary, (iii) Level of centre of existing road and plinth surrounding of boundary, (iv) Building location of all existing civil structure including road with level, (v) Location of all existing civil structure including road with level.
14. The firm should have to provide 5 sets of all the drawings with soft copy in Auto CAD software or equivalent in External Hard Disk.
15. Payment: Payment will be made after completion of work.
16. The undersigned reserve the right to accept or reject any or all the quotation without assigning any reasons.
17. Any other information may be obtained from the office of the University Engineer, Patna University, Patna during working hours in any working day.
19. Any changes w.r.t. this quotation will be notified through website www.patnauniversity.ac.in only.

Sd/-
University Engineer
Patna University, Patna

Letter No : 501 /UE

DATE:22/12/2018

Copy forwarded to.

1. Pro Vice-Chancellor, P.U., Patna
2. Financial Advisor, P.U., Patna
3. Registrar, P.U., Patna
4. Finance Officer, P.U., Patna
5. Budget and Account Officer, P.U., Patna
6. Personal Assistant to V.C., P.U.
7. In charge, P.U.C.C., P.U., Patna: for upload of NIT on the website (www.patnauniversity.ac.in). Approval of the same has been taken in concerned file.
8. Assistant Engineer/ All Engineer Assistant, Draftsman Gr-2 and UDC of Works Department, Patna University, Patna

: For information please.

Sd/-
University Engineer
Patna University, Patna

Technical BID

Bid should indicate following information along with the self-attested photocopies of supporting documents:

Detail of Earnest Money: Rs.....
DD No..... Date.....
Name of Bank.....

1. THE FIRM or AGENCY

a) Name _____

b) Address _____

c) Tel No. Landline _____ Mobile _____

d) Email ID _____

3. Registration with council of Architecture Certificate: _____

(Please enclose photocopy)

4. PAN/GST No. : _____

(Please enclose photocopy)

5. Details of Licensed Software: _____

(Please enclose photocopy)

6. Experience: _____

(Please enclose photocopy)

Signatures of authorized person

Name.....

Seal

PRICE BID

SL. NO	Description	Area in Acres	Rate including GST	Unit	Amount (₹)
1	Preparation of master Plan of Patna University Campus, Patna College, Darbhanga House, Central Library, Krishna Ghat, Golakpur, Ranighat, Patna Science College, Patna Law College and Saidpur Campus of Patna University, Patna	118 Acres		Per Acre	
Total					

Signatures of authorized person

Name.....

Seal: