

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and sports facilities on the website.

60% of the tuition fees is given as Contingency grant to the Departments.

UTILIZATION

Laboratory: University provides Contingency grants to the Departments from which necessary materials are procured for classes and examinations. The utilization certificate is sent by the Departments to the University after examinations

- **Library:** It caters to the need of about 300-400 readers every day. PU Library has recently signed MoU with Shodhganga and is now accessing the URKUND the anti plagiarism software to check the PhD thesis and research papers before putting it to public domain.
- **Computers:**

Patna University Computer Centre

1. NKN 1GBPS connectivity and internet facility has been extended to all Officers & Sections of Patna University Main Office, P.U. Central Library, Works Department, P.U. Press, P.U. Wi-Fi and are being used properly.
2. P.G. Course work of I.T. Skill Development are being conducted regularly thus utilizing Smart Class Room and Computer Laboratory .
3. For Ph.D. Course Work, Master of Arts in Women Studies Course Work on Computer Education and Spoken Tutorial classes Computer Systems are being utilized.

4. Telephone exchange and Wi-Fi server have been established at P.U. Computer Centre.
5. Content development facilities have also been extended.

The facilities/resources of P.U. Computer Centre are being used for/ by:

- (i) The purpose of Video Conferencing sessions
- (ii) NAAC office & other offices
- (iii) Preparation of All India Survey on Higher Educations.
- (iv) Preparation of Computerised Pay Roll and budgets
- (v) Training of Staff & other trainings
- (vi) Management of Patna University Website and P.U. Alumni Website and P.U. Mobile App
- (vii) Preparation of University Management Information System's document and documents of Media & Language Lab.

The Departments computers are used for teaching –learning, co curricular activities, extracurricular activities and office work. The materials for computer-related activities like DVDs, ink, pen drives etc. are procured from Departmental Contingency grants.

Classrooms: Classrooms are used for classes and for holding co curricular and extracurricular activities. The Contingency grant is utilized for purchase and procurement of material required for these activities.

MAINTENANCE

The buildings of Laboratory, Library, Computer Centre, Classrooms and sports complex are maintained by Works Department. The Works Department of Patna University follows the Schedule of Rate of Government of Bihar for estimation of

all type of Civil and Electrical construction and repairing works. The approval of projects of Works Department is given by Building Committee of the University under Chairmanship of the Vice Chancellor with University Engineer as Member Secretary. It follows the rule and regulation of Public Works Department, Government of Bihar for awarding the work to agencies.

The funding agencies of University are

- (i) **UGC:** After XIIth Plan period no fund allocated for Patna University.
- (ii) **State Government Fund/Central Government Fund:**
 - (a) Bihar State Educational Infrastructure Development Corporation Ltd.(BSEIDC).
 - (b) RUSSA also given funds to BSEIDC for development of University.
- (iii) **Internal Resource (Building Maintenance Fund):** the maintenance charge of quarter occupied by teachers and non teaching employee

Laboratory: The building, electric and water supply systems used in the laboratories are maintained by the University. Equipments and apparatus are procured from UGC grant as well as from various project funding organizations. Repair and maintenance are carried out by the Departmental contingency as well as project funds.

Library: Library fee is collected from students at the time of admission and the fund is used for maintenance. Revenue is also generated from the vocational courses on Library management

Computers: Expense on minor repair and maintenance of department computers is met from Department Contingency Fund.

Maintenance of equipment at Patna University Computer Centre

1. Computer systems and equipment are being maintained as per requirement.
2. Workshops are conducted time to time and resources are utilized.
3. Wi-Fi utilization report is attached.

Classrooms: Electricity supply, water supply and major repair and maintenance work is managed by the University.

Contingency grant is used by the Department for

- minor repair and maintenance of equipments and appliances
- replacement of minor electrical device like bulbs
- purchase of teaching materials like chalk, paper, registers etc